

仁愛堂劉皇發夫人小學

Yan Oi Tong Madam Lau Wong Fat Primary School

2023 年度小一入學「小一候補學位申請表」遞交須知

Primary One Admission 2023

Notes on Submission of "P1 Admission Application Form (Waiting List)"

申請表格 Application Form	網上下載或到本校領取 Download it online or obtain from the school office
遞交申請日期 Application Date	由 2023 年 6 月 5 日 (一) 起, 星期日及公眾假期除外 Starting from 5 June 2023, excluding Sunday and public holiday
辦公時間 Office Hours	星期一至五: 上午 9 時至正午 12 時 及 下午 2 時至 4 時 星期六: 上午 9 時至下午 1 時 Monday to Friday: 9:00 a.m. - 12:00 noon & 2:00 p.m. - 4:00 p.m. Saturday: 9:00 a.m. - 1:00 p.m.
辦理地點 Location	本校地下傳達處 (校務處職員將到場協助) Reception Counter, G/F (the general office staff will render assistance)

交回申請表時, 家長須攜帶下列文件:

Please bring along:

- 已填妥之「小一候補學位申請表」(請貼上學生照片)  
The completed application form with student's photo affixed
- 小一註冊證副本  
The photocopy of the "Primary One Registration Form"
- 學生出生證明正、副本  
The original & photocopy of student's Birth Certificate
- 回郵信封一個 (寫上地址和收件人姓名及貼上郵票, 本地: \$2.20, 內地: \$3.70)  
A stamped addressed envelope (Local Postage Fee: \$2.20, The Mainland: \$3.70)
- 學生最近幼稚園成績表或評估表副本  
The photocopy of student's latest kindergarten report card
- 學生個人履歷 (例如: 獎項及證書)  
Student Portfolio (e.g., including awards and certificates)
- 授權書 (如由他人遞交申請)  
Letter of Authorization (if the application is not submitted in person)



備註 Remarks:

校方將以電話通知家長學生的面試日期和時間, 如有任何查詢, 請致電 2451 0372 與校務處職員聯絡。  
Applicants who are invited to attend the interview will be notified by phone. For enquiries, please contact the general office staff at 2451 0372.